

AUT



green impact

Green Impact Express Guide

Amelia Adams – Sustainability Graduate

Registering For Green Impact Express

- Scan QR code to open AUT Green Impact Website or use this link <https://toolkit.sos-uk.org/acts-green-impact/aut/login>



Registering For Green Impact Express

- Click the Register Button

Laptop

ACTS green impact

AUT

Home LOG IN

Welcome to Green Impact!

Green Impact is a learning and awards program which supports environmentally and socially sustainable practice at AUT. Guided by this online toolkit, you can start to break the often complex world of sustainability down into simple, manageable actions that you and your peers can implement on campus, at home and within your community.

Getting involved is as easy as registering a team and start exploring the toolkit! You can then use the platform to help plan your activities, record progress and upload evidence need to earn awards.

Get started by clicking register on the right to set up your first team member. You can then invite as many people as you like to join your team and help be **part of the change** for a better future for people and planet.

Email

Password

Keep me logged in

[Forgot your password?](#) LOG IN

[Not a member yet?](#) REGISTER

Mobile

toolkit.sos-uk.org/acts-gre

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Scroll to the bottom

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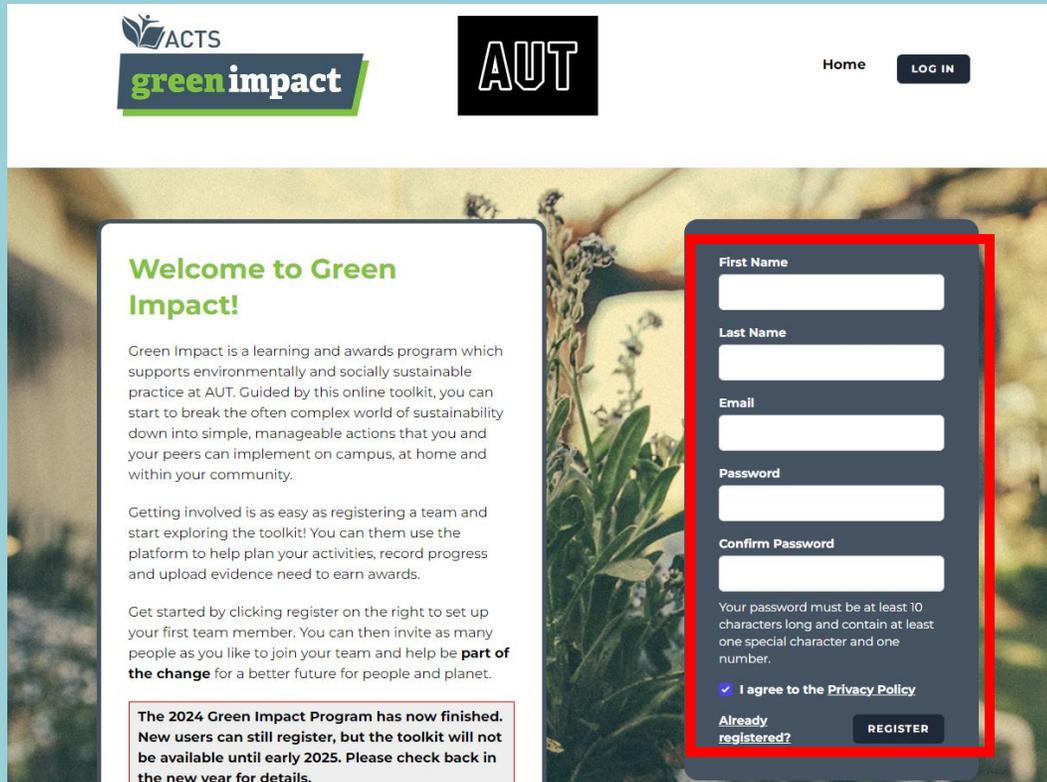
[Not a member yet?](#) REGISTER

Privacy Policy

Registering For Green Impact Express

- Fill in details and agree to the Privacy Policy

Laptop



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Getting involved is as easy as registering a team and start exploring the toolkit! You can then use the platform to help plan your activities, record progress and upload evidence need to earn awards.

Get started by clicking register on the right to set up your first team member. You can then invite as many people as you like to join your team and help be **part of the change** for a better future for people and planet.

The 2024 Green Impact Program has now finished. New users can still register, but the toolkit will not be available until early 2025. Please check back in the new year for details.

First Name
Last Name
Email
Password
Confirm Password

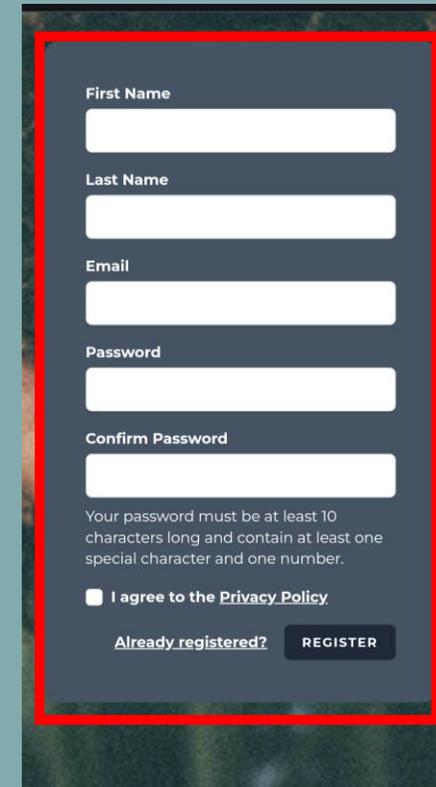
Your password must be at least 10 characters long and contain at least one special character and one number.

I agree to the [Privacy Policy](#)

Already registered? REGISTER

Mobile

Scroll to the bottom



First Name
Last Name
Email
Password
Confirm Password

Your password must be at least 10 characters long and contain at least one special character and one number.

I agree to the [Privacy Policy](#)

Already registered? REGISTER

Registering For Green Impact Express

- Answer the additional profile questions, then press save

Laptop

Please answer the following additional questions

Please note that * indicates the field is required.

Please let us know if you are: *

-- Please select an option --

Have you participated in Green Impact before? *

-- Please select an option --

Are you registering to form/join a team or to complete Green Impact Express? *

-- Please select an option --

On the next page you will be asked to join or form a Team. If you are registering as a Team, please add/select your team's name. If you are registering for Green Impact Express, please input: [Your Name] in the Team Name section. Do you understand? *

How did you hear about Green Impact? *

Which campus are you located? *

-- Please select an option --

SAVE

Mobile

Scroll to the bottom to save

Please answer the following additional questions

Please note that * indicates the field is required.

Please let us know if you are: *

-- Please select an option --

Have you participated in Green Impact before? *

-- Please select an option --

Are you registering to form/join a team or to complete Green Impact Express? *

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How did you hear about Green Impact? *

Which campus are you located? *

-- Please select an option --

SAVE

Registering For Green Impact Express

- Return to Dashboard to create a new team *your name* then (Express)

Laptop

The laptop interface shows a sidebar on the left with navigation options: Dashboard, Toolkit, AUT, About, Green Impact Express, Need Help?, ACTS Green Impact, Report a Bug, and Green Impact Cup. The main content area is titled "Join or create a team" and contains a search box with a dropdown arrow and a "JOIN TEAM" button. Below this, there is a section for creating a new team with a text input field containing "Your Name *Express*" and a "CREATE" button. A red box highlights the text input field and the "CREATE" button.

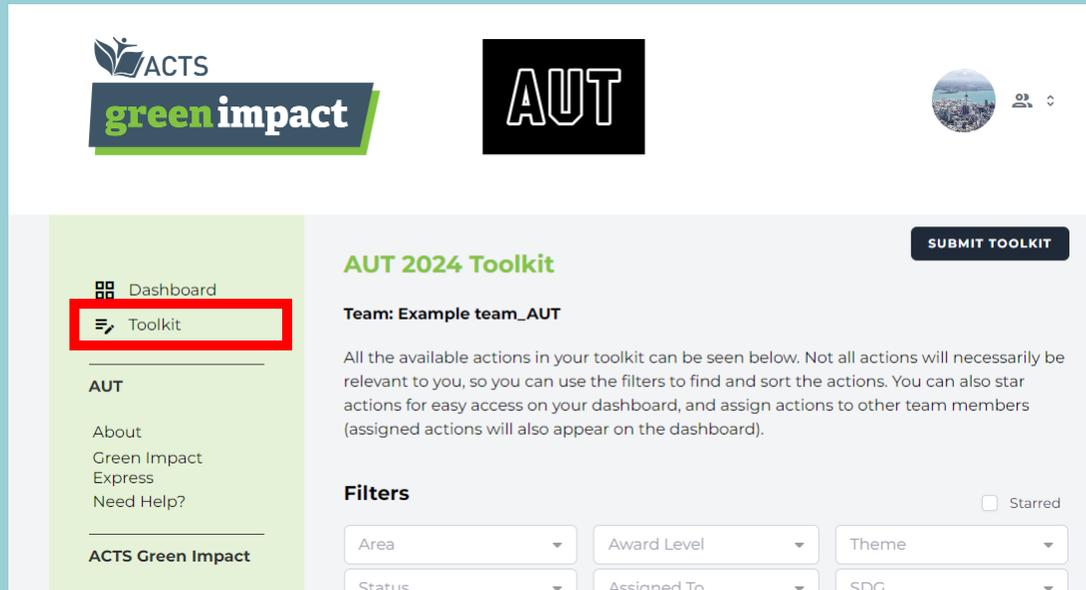
Mobile

The mobile interface shows the "Join or create a team" section with a search box and a "JOIN TEAM" button. Below this, there is a section for creating a new team with a text input field containing "team name" and a "CREATE" button. A red box highlights the text input field and the "CREATE" button.

To find the Express Actions

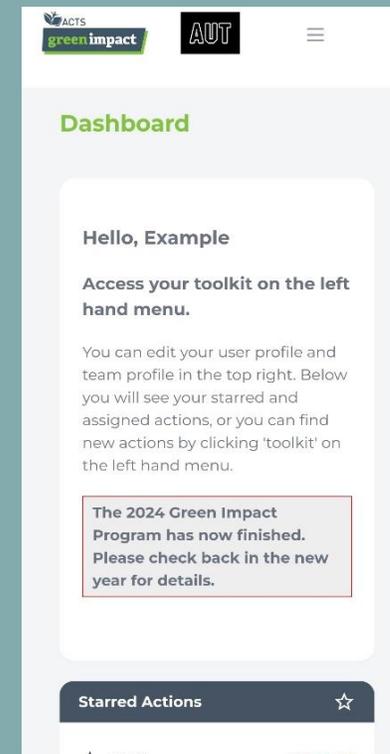
- Go to the toolkit

Laptop



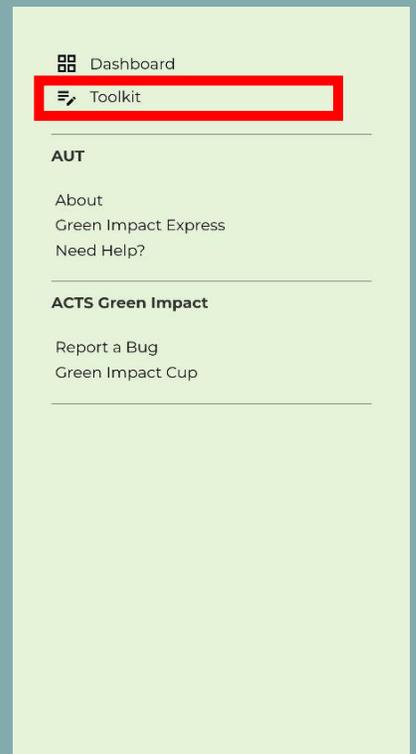
The laptop dashboard features a header with the ACTS green impact logo and the AUT logo. A user profile picture is visible in the top right. A left-hand navigation menu is present, with the 'Toolkit' option highlighted by a red box. The main content area is titled 'AUT 2024 Toolkit' and includes a 'SUBMIT TOOLKIT' button, a team name 'Example team_AUT', a descriptive paragraph, and a 'Filters' section with dropdown menus for Area, Award Level, Theme, Status, Assigned To, and SDG. A 'Starred' checkbox is also visible.

Mobile



The mobile dashboard shows the ACTS green impact logo and AUT logo at the top. A hamburger menu icon is in the top right. The main content area is titled 'Dashboard' and includes a greeting 'Hello, Example', a message 'Access your toolkit on the left hand menu.', and a notification box stating 'The 2024 Green Impact Program has now finished. Please check back in the new year for details.' A 'Starred Actions' section is visible at the bottom.

Scroll to the bottom



This view shows the mobile dashboard after scrolling to the bottom. The navigation menu is visible, with the 'Toolkit' option highlighted by a red box. The menu items include 'Dashboard', 'Toolkit', 'AUT', 'About', 'Green Impact Express', 'Need Help?', 'ACTS Green Impact', and 'Report a Bug Green Impact Cup'.

Filter the actions

- Go to the Area filter and drop down to Green Impact Express

Laptop

Filters Starred

Area Award Level Theme

Status Assigned To SDG

Seeing 137 results based on current applied filters.

Sort:

Filters Starred

Green Impact Express Award Level

Theme Status Assigned To

SDG

Seeing 11 results based on current applied filters.

Sort:

Mobile

AUT 2024 Toolkit

Team: Example team_AUT

All the available actions in your toolkit can be seen below. Not all actions will necessarily be relevant to you, so you can use the filters to find and sort the actions. You can also star actions for easy access on your dashboard, and assign actions to other team members (assigned actions will also appear on the dashboard).

Filters Starred

Area

Award Level

Theme

Status

Assigned To

SDG

Seeing 11 results based on current applied filters.

Sort:

All the available actions in your toolkit can be seen below. Not all actions will necessarily be relevant to you, so you can use the filters to find and sort the actions. You can also star actions for easy access on your dashboard, and assign actions to other team members (assigned actions will also appear on the dashboard).

Filters Starred

Green Impact Express

Award Level

Theme

Status

Assigned To

SDG

Seeing 11 results based on current applied filters.

Sort:

☆ Express 1

How to complete an action

- Read each of the information tags to learn more about the action

Laptop

☆ B002 **Team** *Getting Started **Bronze**

Criteria	Further information	How you will be audited	Comments & evidence
<p>The team has confirmed at least two or more members, who have:</p> <ul style="list-style-type: none">• All registered to the team's toolkit;• Agreed to meet, either virtually or in person, at least three times during the year to plan, implement and upload evidence for toolkit actions, and;• Have set a goal for what the team would like to achieve this year. For example, aim for a Bronze Award and/or recruit new team members.			

Total Points: 5

NOT DONE

IN PROGRESS

DONE

Assigned to: Unassigned

Criteria:

Tells you what the action entails

Further Information:

Gives you more information about the action and why it is important

Mobile

☆ Express 1 **Green Impact Express**

Criteria	Further information	How you will be audited	Comments & evidence
<p>Understand AUT's plan to be a leader in sustainability.</p> <p>Visit AUT Sustainability page and read the 2023 Sustainability Plan and Report.</p>			

Total Points: 1

NOT DONE

IN PROGRESS

DONE

HOKOU RONGO

How you will be audited:

Let's you know what the auditor will be looking for in your evidence

How to complete an action

- Add comments and evidence to show you have completed the action

Laptop

The laptop interface shows a progress bar for 'B002' with 'Getting Started' and 'Bronze' stages. The 'Comments & evidence' tab is active. A red box highlights the 'Comments' section, which includes a text input area with a 'Write your comments here' placeholder, a 'comment added by Example AUT - 02/08/2024 02:26' timestamp, and a rich text editor with a 'SAVE' button. Another red box highlights the 'Evidence' section, which has an 'ADD' button. A third red box highlights the 'Total Points: 5' section, which features a progress bar and three buttons: 'NOT DONE', 'IN PROGRESS', and 'DONE'. The bottom of the screen shows 'Assigned to: Unassigned'.

Type in comments what you have done to the complete the action here

Upload evidence here e.g. photos, documents

Mobile

The mobile interface shows the 'Comments & evidence' section. A red box highlights the 'Comments' section, which includes a text input area with a 'Normal' dropdown, a rich text editor with 'B I U' and 'I x' icons, and a 'SAVE' button. Another red box highlights the 'Evidence' section, which has an 'ADD' button. A third red box highlights the 'Total Points: 1' section, which features a progress bar and three buttons: 'NOT DONE', 'IN PROGRESS', and 'DONE'. The bottom of the screen shows 'Assigned to: Unassigned'.

When you have supplied enough evidence to show that you have completed the action mark it as done

Submit Toolkit

- Once you have completed all 10 actions Submit your toolkit for auditing.

Laptop

The laptop interface shows the ACTS Green Impact logo and the AUT logo at the top. A navigation sidebar on the left includes 'Dashboard', 'Toolkit', 'AUT', 'About', 'Green Impact Express', 'Need Help?', and 'ACTS Green Impact'. The main content area is titled 'AUT 2024 Toolkit' and shows 'Team: Example team_AUT'. A 'SUBMIT TOOLKIT' button is highlighted with a red box. Below the title, there is explanatory text and a 'Filters' section with a 'Starred' checkbox and several dropdown menus for filtering actions.

Mobile

The mobile interface shows the 'AUT 2024 Toolkit' header and 'Team: Example team_AUT'. A 'SUBMIT TOOLKIT' button is highlighted with a red box. Below the title, there is explanatory text and a 'Filters' section with a 'Starred' checkbox and several dropdown menus for filtering actions. At the bottom, it states 'Seeing 11 results based on current applied filters.' and includes a 'Sort' option with a list icon and a print icon.

Toolkit Auditing

- The Sustainability Team will Audit your Toolkit and once it has been reviewed you will receive a digital badge and certificate for your CV.

Certificate



Badge



More information

- To learn more about Green Impact, Green Impact Express or to get help click here

Laptop

ACTS green impact

AUT

Dashboard

Toolkit

AUT

About

Green Impact Express

Need Help?

ACTS Green Impact

AUT 2024 Toolkit

Team: Example team_AUT

Submit Toolkit

All the available actions in your toolkit can be seen below. Not all actions will necessarily be relevant to you, so you can use the filters to find and sort the actions. You can also star actions for easy access on your dashboard, and assign actions to other team members (assigned actions will also appear on the dashboard).

Filters

Area Award Level Theme

Status Assigned To SDG

Starred

Mobile

ACTS green impact

AUT

Dashboard

Dashboard

Hello, Example

Access your toolkit on the left hand menu.

You can edit your user profile and team profile in the top right. Below you will see your starred and assigned actions, or you can find new actions by clicking 'toolkit' on the left hand menu.

The 2024 Green Impact Program has now finished. Please check back in the new year for details.

Starred Actions

Scroll to the bottom

Dashboard

Toolkit

AUT

About

Green Impact Express

Need Help?

ACTS Green Impact

Report a Bug Green Impact Cup