

AUT Year 3 - Clinical Assistantship Quick Guide 2024

Task and timing	Student	Clinical Supervisor
<p>Two weeks prior: Preparation</p>	<ul style="list-style-type: none"> • Receive notification of placement location and clinical supervisor(s) from CCL. • Complete introductory email and send to Clinical Supervisor. • Complete any recommended reading. • Review AUT lecture/lab tutorial notes / textbooks / evidence relevant to the area of practice you will be going to. • Attend the preparatory lecture/tutorials. <p>PRACTICE objective assessment techniques and treatment techniques with your student peers.</p>	<p>Preparation for placement:</p> <ul style="list-style-type: none"> • Watch the introductory and assessment videos. • Read the assessment marking criteria/indicators. • Prepare: space, timetable, organise student(s) time with other team health professionals, set aside protected time to discuss initial expectations (start of week 1) and feedback to the student (end of week 1, end of week 2).
<p>Week One:</p>	<ul style="list-style-type: none"> • Be orientated to the healthcare setting and gain security clearance and access (where required) • Assist your supervisor, PT/Rehab assistant, or Yr4 student, with patient assessment and/or management. • Where possible observe and/or participate in interprofessional practice • Shadow write patient notes, where possible, complete health record in patient notes. • Undertake patient subjective assessments (this may be performed in pairs to provide peer-monitor and feedback) • Update Patient Condition Log (available from Canvas) <p>End of week one: Prior to meeting with your supervisor:</p> <ol style="list-style-type: none"> 1. Read the learning outcome and skill, behaviour and attribute indicators and reflect on your performance in relation to each indicator. 2. Complete the Reflective Review and Learning Plan, upload this to canvas. Be prepared to email/show or discuss this with your supervisor. 3. Meet with your supervisor for reflection on your development in respect to the learning outcome and your progress. 	<ul style="list-style-type: none"> • Orientation to physical setting, emergency procedures, policy and procedures, confidentiality, security, and where applicable: staff ID and security cards. • Orientation to Physio team and other interprofessional team members Student(s) to assist supervisor, PT/Rehab assistant or Yr4 student with patient assessment and/or management (observing AND participating). • Where possible timetable student(s) to work-alongside or observe other interprofessional members. • Provide opportunities for the student(s) to shadow write patient notes. • Gain consent from patients for student(s) to carry out subjective assessments. • Liaise with other clinical supervisors as required if needing to negotiate students working together. • Gain consent for student(s) to carry out objective assessment tasks and participate with treatment. <p>Discuss any concerns re: student performance or health with your Clinical Centre Leader as soon as they arise.</p> <p>End of week one:</p> <ol style="list-style-type: none"> 1. Meet with student(s) to discuss their reflection on the learning outcome and skill, behaviour, and attribute indicators. Provide feedback where appropriate in respect to the learning outcome and skill, behaviour, and attribute indicators. 2. If a student is failing (or potentially failing) any indicator at this time, you MUST notify your CCL.

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<p>Week Two:</p>	<p>Continue to:</p> <ul style="list-style-type: none"> assist, undertake assessments, shadow write notes and observe and/or participate in interprofessional practice. Update Patient Condition Log <p>End of week two: Prior to meeting with your supervisor:</p> <ol style="list-style-type: none"> Complete your self-assessment of the marking sheet and share it with your supervisor before your meeting (or email it to your supervisor before meeting) Complete the Reflective Review and Learning Plan, upload this to canvas. Be prepared to email/show or discuss this with your supervisor. Meet with your supervisor for end of placement feedback and assessment grade (pass/fail). You MUST obtain a copy of your Clinical Assistantship marking form (and upload this to Canvas). Fill-out Clinical Assistantship Feedback form (email a copy to your Clinical Centre Leader and upload a copy to Canvas). <p>It is YOUR RESPONSIBILITY TO ENSURE THE ASSESSMENT IS COMPLETED before the end of your placement.</p>	<p>Continue to provide opportunities for the student(s) to:</p> <ul style="list-style-type: none"> assist supervisor, PT/Rehab assistant or Yr4 student (observing and participating) carry out subjective assessments. carry out objective assessments. participate in or facilitate treatment sessions. shadow write patient notes/ OR write directly into patient notes. work-alongside other interprofessional team members. Where possible and if appropriate, provide progression for student(s) learning and provide opportunities for student(s) to clinically reason and create patient treatment/management plans. <p>Discuss any concerns re: student performance or health with your Clinical Centre Leader as soon as they arise.</p> <p>End of week two:</p> <ol style="list-style-type: none"> Review students' self-assessment of the learning outcome and skill, behaviour, and attribute indicators (ask students to show you their assessment during your meeting or email you a copy before you meet) Meet with student(s) for end of placement feedback (with examples of how the student has passed or not passed each skill, behaviour, and attribute indicator). Students must pass every indicator to pass the learning outcome. <p>Contact your CCL to be at the final meeting with you and the student if they are going to fail.</p> <p>If the student has failed any indicator, you MUST include written examples to demonstrate why the student has failed. The possibility of failing MUST have been communicated early to the CCL and AUT as well as the risk of failing communicated to the student.</p> <p>Complete marking sheet (pass/fail).</p> <p>Email a completed copy of the marking sheet to your CCL and to the student.</p>