

AGENDA PAPERS

NOTICE OF
SPECIAL COUNCIL MEETING

**Notice is Hereby Given that a Special Meeting of the Council of
Auckland University of Technology will be held:**

Council Room, Level 7, WA Building

AUT City Campus

On: Monday 21 October 2024

FROM: 3.30 – 6.00 PM

Andrea Vujnovich
COUNCIL SECRETARY



AUCKLAND UNIVERSITY OF TECHNOLOGY COUNCIL

Chancellor

Rob Campbell
Appointed by Council

Members

Professor Damon Salesa
Vice-Chancellor of the Auckland University of Technology

Peter Treacy
Appointed by the Minister for Tertiary Education and Skills

Janine Smith
Appointed by the Minister for Tertiary Education and Skills

Shaun Clarke
Appointed by the Minister for Tertiary Education and Skills

Mark Darrow
Appointed by the Minister for Tertiary Education and Skills

Alicia Lemmer
Appointed by the Auckland University of Technology Student Association

Leo Foliaki
Appointed by Council

Marama Royal
Appointed by Council

Michelle Huang
Appointed by Council

Welby Ings
Elected by the Academic Staff of the Auckland University of Technology

Lani Thomson
Elected by the Professional Staff of the Auckland University of Technology

Karakia

Beginning and closing	
<p>Tuia ki te rangi Dedicated to the sky</p> <p>Tuia ki te whenua and to the earth below</p> <p>Tuia ki te human kind are bound</p> <p>Ira tangata and inseperable</p> <p>Ka rongō te pō From the infinite potential</p> <p>Ka rongō te ao to the realization in light</p> <p>Tūturu whakamaua Let us come together</p> <p>Kia tīna with purpose</p> <p>Haumi e Hui e united and ready</p> <p>Tāiki e to progress</p>	<p>Kia tau iho Let the strength</p> <p>Te tauwhiro tangā and serenity</p> <p>O te wāhi ngaro of our ancestors</p> <p>E pai ai te nohotahi guide us as we gather</p> <p>Ā tinana, wairua hoki in body and spirit</p> <p>Whakauenuku ake Holdfast to</p> <p>Te āio mō te katoa Peace for all</p> <p>Kia whakamaua kia tīna let it be realised</p> <p>Hui e Tāiki e for us all</p>
Closing	
<p>Unuhia, unuhia Draw on, draw on</p> <p>Unuhia ki te uru tapu nui Draw on the supreme sacredness</p>	<p>Kia tau kia tātou katoa May peace, love, and safety</p> <p>Te āio, te aroha me te marutau Be upon us all</p>

<p>Kia wātea, kia māmā, te ngākau, te tinana, te wairua i te ara takatā To clear, to free the heart, the body and the spirit of mankind</p> <p>Koia rā e Rongo, whakairia ake ki runga Rongo, suspended high above us</p> <p>Kia tina! Tina! Hui e! Tāiki e! Draw together! Affirm!</p>	<p>Thei mauri ora a promise of a glorious day</p>
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PART A

OPEN AGENDA



COUNCIL PART A OPEN AGENDA

Council Agenda Part A (Open Agenda)**Monday 21 October 2024 at 3.30 pm to be held in the Council Room, WA710, AUT City Campus**

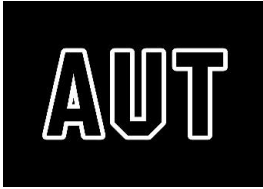
Karakia		
Mihi – Chancellor		
1. Welcome, Apologies and approval of agenda	The Chancellor moves that apologies be noted and that Council approve the assignment of agenda items to Part A and Part B of the Council agenda.	
2. Declaration/Recording of any Interests	2. The attention of Members is drawn to the Conflicts of Interest Policy and the need to disclose any interest in an item on the agenda of the meeting as set out in Schedule 11, Clause 8 of the Education and Training Act 2020.	The Chancellor moves that the declarations if any be noted and the action taken be endorsed .
3. Constitutional Matters, Conferment of Degrees, and Policy	3.1 No report	
4. Council Meetings	4.1 Council Meeting Draft Minutes Part A 30 September 2024. 4.2 Matters arising from the Minutes Part A of the Council Meeting, 30 September 2024 not elsewhere on the agenda.	The Chancellor moves that the Minutes Part A of the Council Meeting held 30 September 2024. be taken as read and confirmed .
5. Vice-Chancellor’s Report	5. No report	
6. Chancellor’s Report	6. No report	
7. Reports from Boards, Committees and Working Groups to Council	7. No report	
8. Health, Safety, and Wellbeing Reports	8. No report	
9. Te Tiriti	9. No report	

10. Strategic Reports	10.1 No report	
11. Student Success	11. No report	
12. Correspondence referred by the Chancellor	12. No report	
13. Other matters arising for decision or noting	13.1 No report	
14. Items moved from Part B of the agenda to Part A and General Business	14.1 No report	

PUBLIC EXCLUSIONS

The Chancellor moved that the public be now excluded from Part B of this meeting, and that the following matters be discussed without public disclosure. This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and section 9 of the Official Information Act, as the case may require, which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting AND THAT W Lawson, L Williams, A Vujnovich and R Nottingham be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the matters to be discussed in the proceedings while the public are excluded. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to these matters because they relate to aspects of the administration of AUT for which those persons are responsible.

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter. The public conduct of each item below would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 of the OIA identified below.	Ground(s) under section 48(1) LGOIMA for the passing of this resolution
15. Council Meeting Part B of the meeting held on 30 September 2024	s 9(2)(b)(ii), s 9(2)(i), 9(2)(k)	7(2)(f)(i), 7(2)h, 7(2)(i), 7(2)(j)
22.1 Other Business	s 9(2)(b)(a), 9(g)(i) and 9(2)(j)	s7(2)(c), 7(2)(f)(i), 7(2)(i),



PART A	4.1
OPEN AGENDA ITEM	

Council Agenda Paper

Subject: Minutes of Part A of the Council Meeting held on 30 September 2024

Date: 30 September 2024

Author: A Vujnovich

RECOMMENDATION:

THAT THE MINUTES OF PART A OF THE COUNCIL MEETING HELD ON 30 SEPTEMBER 2024 BE CONFIRMED AS A TRUE AND CORRECT RECORD OF THAT MEETING



MINUTES

Council Meeting

Meeting held 30 September 2024 at 3.30 pm
Council Room, Level 7, WA Building, City Campus, Auckland

PRESENT: R Campbell (Chair), D Salesa, J Smith, M Royal, L Foliaki; W Ings; A Lemmer; S Clarke; M Darrow; L Thomson; M Huang.

SECRETARY: A Vujnovich, Council Secretary
R Nottingham, Minute Taker

IN ATTENDANCE: L Williams (Chief Financial Officer and AVC Finance and Infrastructure); W Lawson (DVC Academic); F Henare (Director Health & Safety & Wellbeing) and S Davies (Group Director People & Culture) – Item 8.1; J Matapo (Pro Vice Chancellor Pacific) – Item 10.1

IN APOLOGY: P Treacy.

PART A OPEN AGENDA

The meeting was opened with a karakia led by the Chancellor. The Chancellor welcomed new member Michelle Huang to Council and noted P Treacy was on three months' leave from Council at his request.

1 WELCOME, APOLOGIES AND APPROVAL OF AGENDA ITEMS

Resolved

1. *THAT AN APOLOGY FOR ABSENCE FROM P TREACY BE RECEIVED.*
2. *THAT THE ASSIGNMENT OF AGENDA ITEMS TO PART A AND PART B OF THE COUNCIL AGENDA BE APPROVED.*

2 DECLARATION/RECORDING OF INTERESTS

The attention of Members was drawn to the Conflicts of Interest Policy and the need to disclose any interest in an item on the agenda of the meeting as set out in Schedule 11, Clause 8 of the Education and Training Act 2020.

Resolved

THAT THE DECLARATIONS BE NOTED AND THE ACTIONS TAKEN BE ENDORSED.

3 CONSTITUTIONAL MATTER, CONFERMENT OF DEGREES AND POLICY

3.1 Granting, Rescinding, Revoking and Amending Qualifications – August and September 2024

Received

Memorandum for Granting of Qualifications – August and September 2024

Resolved

THAT COUNCIL NOTE THAT THE CHANCELLOR HAS EXERCISED A DELEGATION UNDER THE COUNCIL DELEGATION POLICY AND IN ACCORDANCE WITH THE GENERAL ACADEMIC STATUTE AND SECTION 283 OF THE EDUCATION AND TRAINING ACT 2020 TO:

1. GRANT QUALIFICATIONS TO THE GRADUANDS ON THE ATTACHED SCHEDULE FOR THE 2024 WINTER CORPORATE CYCLE ON 1-2 AUGUST AND THE 2024 SEPTEMBER MONTHLY CORPORATE CYCLE ON 19 SEPTEMBER.
2. GRANT QUALIFICATIONS TO THE GRADUANDS ON THE ATTACHED SCHEDULE FOR THE 2024 WINTER OFFSHORE CYCLE ON 2 AUGUST AND THE 2024 SEPTEMBER MONTHLY CERTIFICATES ON 19 SEPTEMBER.
3. GRANT QUALIFICATIONS TO THE GRADUANDS ON THE ATTACHED SCHEDULE FOR THE 2024 SEPTEMBER CERTIFICATE OF PROFICIENCY (COP) CYCLE ON 19 SEPTEMBER.
4. REVOKE QUALIFICATIONS FOR THE STUDENTS ON THE ATTACHED SCHEDULE AHEAD OF THE 2024 WINTER CORPORATE CYCLE ON 1-2 AUGUST AND THE 2024 SEPTEMBER CORPORATE CYCLE ON 19 SEPTEMBER.

4 COUNCIL MEETINGS AND MINUTES OF PREVIOUS MEETING(S)

4.1 Minutes of the previous meeting

Received

Draft Minutes (Part A), of the Council meeting held on 29 July 2024

Resolved

THE MINUTES OF PART A, COUNCIL MEETING HELD ON 29 JULY 2024 BE CONFIRMED AS A TRUE AND CORRECT RECORD OF THAT MEETING.

4.2 Matters Arising

Noted in discussion

- Noted the status of matters arising.

5 VICE CHANCELLOR'S REPORT

Received

Vice Chancellor's Report

Noted in discussion

- Recruitment of DVC Maori was live;
- Challenges of finding sufficient placements for students doing work integrated learning;
- Risk of funding reduction next year and volatility in student numbers despite robust budget process;
- Science System and University review processes were behind schedule but being carefully monitored;
- Internal Artificial Intelligence (AI) taskforce created to establish AI status quo and develop principles to frame AUT's approach;
- AI challenges included managing privacy, cultural and safety risks while ensuring opportunities are pursued at pace acknowledging AUT wishes to be a leader in the space;
- AUT was starting to engage with other iwi in the rohe, noting Ngāti Whatua Orakei offer to facilitate korero with other iwi;
- Initiative to increase exchange programme students in AUT;
- Good success so far for the payroll giving and staff philanthropy which would add further support for students.
- The Aronui Ora working group would present two options for consideration by Council to facilitate its engagement and participation in the Aronui Ora programme.

- The options would take into account a need for flexibility in scheduling, and a condensed version will enable Council participation, options to be presented at the next Council meeting.

Action: Management to present options for Council participation in the Aronui Ora programme to the next Council meeting.

Resolved

THAT THE VICE-CHANCELLOR'S REPORT BE RECEIVED.

6 CHANCELLOR'S REPORT

Noted in discussion

- Updates on UAG to be provided later in the meeting.

Resolved

THAT THE CHANCELLOR'S REPORT TO COUNCIL BE RECEIVED.

7 PART A – REPORTS FROM BOARD, COMMITTEES AND WORKING GROUPS OF COUNCIL

7.1 Academic Board Report and Minutes, 29 July and 26 August 2024

Received

Academic Board Reports and Minutes, 29 July and 26 August 2024

Resolved

THAT THE ACADEMIC BOARD REPORTS AND MINUTES OF THE MEETING HELD ON 29 JULY AND 26 AUGUST 2024 BE RECEIVED.

8 HEALTH, SAFETY AND WELLBEING REPORT

8.1 Health, Safety and Wellbeing Report, August 2024

Received

Health, Safety and Wellbeing (HSW) Report, August 2024

Noted in discussion

- Near miss reporting was lower than expected but no significant issues had been raised from it;
- Assurances from Management that AUT was well placed to implement the HSW policy next year, if approved by Council;
- Actions taken by Management in response to increased serious incidents affecting students on placement, including quicker incident reporting from Te Whatu Ora and steps taken to brief students on risks and reality faced in placements;
- Opportunities should be undertaken to provide practical guidance to students on reducing risks faced outside of AUT's control e.g. use of buses late at night which also recognised their different economic circumstances.

Resolved

THAT THE HEALTH SAFETY AND WELLBEING REPORT FOR AUGUST 2024 BE RECEIVED.

9 TE TIRITI REPORT

No report.

10 STRATEGIC REPORTS

Received

AUT Pacific Plan Update Report and Presentation

Noted in discussion

- Plan would create a consolidated approach to supporting Pacific students, staff and communities including more external engagement with AUT alumni;
- Lower Pacific pass rates, connected to inequities, were increasing and a part time PhD option created to stem decline in Pacific post graduate students;
- AUT was well positioned to be university of choice for many Pacific communities and was able to leverage existing relationships into the Pacific, as well as support new Pacific universities;
- Supported the direction of the Plan and requested quarterly updates on progress.

Action: Management to provide quarterly updates on progress of the Pacific Plan.

Resolved

THAT THE AUT PACIFIC PLAN UPDATE REPORT FROM FA'ALOGO ASSOCIATE PROFESSOR JACOBA MATAPO, PRO VICE CHANCELLOR PACIFIC BE RECEIVED.

11 STUDENT SUCCESS

No report

12 CORRESPONDENCE REFERRED BY THE CHANCELLOR

Received

Letter from Te Kawa Mataaho/Public Service Commission and the Government Workforce Policy Statement

Resolved

THAT THE LETTER FROM TE KAWA MATAAHO/PUBLIC SERVICE COMMISSION AND THE GOVERNMENT WORKFORCE POLICY STATEMENT BE RECEIVED

13 OTHER MATTERS FOR DECISION OR NOTING

13.1 Update from AUTSA

Verbal Update

- AUTSA had provided input to the Academic Quality Audit and Pastoral Code Care self-review;
- Student preferences supported a blend of in-person and online learning modes;
- Need to raise and solve issue of lack of financial support for students on placements.

Noted in discussion

- AUT paid Te Whatu Ora for student placement;
- University should support student messaging to seek financial support for student placements;
- Precedent for payment to students for placements included medical students;
- Management had sought to alleviate placement issues through simulation hours and continued to look at other means to support students.

Resolved

THAT COUNCIL THE UPDATE FROM THE PRESIDENT OF AUTSA BE RECEIVED

13.2 Update from Council Member elected by the Academic Staff of AUT

Verbal Update

- Opportunity to engage differently with secondary school colleagues given significant changes underway in curriculum policy.

Noted in discussion

- Management was recruiting roles to improve engagement with secondary schools seeking to understand their needs;
- AUT had comprehensive supports in place to help students transition from school to university, with more to be delivered by Ki Uta Ki Tai and potentially, AI;
- Through Covid, AUT had proved itself adaptable to the changing needs and types of school leavers.

Resolved

THAT THE UPDATE FROM THE COUNCIL MEMBER ELECTED BY THE ACADEMIC STAFF OF THE AUCKLAND UNIVERSITY OF TECHNOLOGY BE RECEIVED

13.3 Update from the Council Member elected by the Professional Staff of AUT

Verbal Update

- Professional staff had welcomed the opportunity and diverse engagement channels to feedback on key organisational plans;

Resolved

THAT THE UPDATE FROM THE COUNCIL MEMBER ELECTED BY THE PROFESSIONAL STAFF OF THE AUCKLAND UNIVERSITY OF TECHNOLOGY BE RECEIVED

13.4. Health, Safety & Wellbeing Governance Policy

Received

Health, Safety & Wellbeing Governance Policy

Resolved

THAT THE HEALTH, SAFETY & WELLBEING GOVERNANCE POLICY BE APPROVED

13.5. Pastoral Care Code AUT Self-Review Report

Received

Pastoral Care Code AUT Self-Review Report

Noted in discussion

- Commended Management on the comprehensive report, noting it was primarily a compliance document;
- Management's assurance it was already reporting to Council and students on the activities outlined in the report;
- AUT's student experience and services were generally well regarded by students.

Resolved

THAT THE PASTORAL CARE CODE AUT SELF-REVIEW REPORT BE RECEIVED

13.6. Council and Committee Meeting Schedule 2025

Received

Council and Committee Meeting Schedule 2025

Noted in discussion

- New Council retreat dates should be circulated, aiming for January 2025 if possible;
- The Chancellor invited Council Members to offer agenda items for the retreat.

Action: Management to circulate alternative Council retreat dates, looking at January if possible.

Resolved

THAT THE 2025 MEETING SCHEDULE BE APPROVED

14 GENERAL BUSINESS AND ITEMS MOVED FROM PART B TO PART A

None

RESOLUTION TO EXCLUDE THE PUBLIC

The Chancellor moved that the public be now excluded from Part B of this meeting, and that the following matters be discussed without public disclosure. This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and section 9 of the Official Information Act, as the case may require, which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting **AND THAT** W Lawson, L Williams, A Vujnovich and R Nottingham be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the matters to be discussed in the proceedings while the public are excluded. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to these matters because they relate to aspects of the administration of AUT for which those persons are responsible.

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18. Report from AUT Ethics Committee	s 9(2)(a), 9(2)(b)(ii), s 9(2)(i), 9(2)(g)(i)	s 7(2)(a), 7(2)(c), 7(2)(j), 7(2)(F)(i), 7(2)(f)(ii)
20.1 Draft Minutes of Finances and Audit Committee held on 23 September 2024	s 9(2)(b)(ii), s 9(2)(i) and s 9(2)(k)	s 7(2)(b), 7(2)(h), 7(2)(i), 7(2)(j)
22.1 Other Business	s 9(2)(b)(a), 9(g)(i) and 9(2)(j)	s 7(2)(c), 7(2)(f)(i), 7(2)(i),

COUNCIL MEETING RAISED	ACTION	WHO	STATUS/ TARGET DATE
30 October 2023	4.2 Matters Arising <ul style="list-style-type: none"> Management to work with Council members to develop programme for a Council retreat in early 2024, potentially at North or South Campus. 	Council Secretary	Actioned (Retreat settled for 21 January 2024)
30 September 2024	5 Vice Chancellor's Report <ul style="list-style-type: none"> Management to present options for Council participation in the Aronui Ora programme to the next Council meeting. 	Kaihautu Tiriti	Open/December 2024
	10.1 Strategic Reports (Pacific Plan) <ul style="list-style-type: none"> Management to provide quarterly updates on progress of the Pacific Plan. 	Pro Vice-Chancellor Pacific	Actioned
	13.6. Council and Committee Meeting Schedule 2025 <ul style="list-style-type: none"> Management to circulate alternative Council retreat dates, looking at January if possible. 	Council Secretary	Actioned